

## WATOA Board Teleconference 4/12/17

1. Call to order 2:10 PM
  - a. Attendees: John Delay, Alice Lawson, Linda Seesz, Megan Hutton, Judy Devall, Mike Connor, Robin Steel
2. Approval of minutes from WATOA Board retreat 3/13/17, updated Ben's last name to Faubion; Mike moved, John seconded
3. Conference planning updates
  - a. Registration to date=56 people
  - b. Another conf cmte meeting this Friday
  - c. Linda sending conf materials to City of Kent for proof & printing
  - d. Edgar sent AV needs, Barb responded. \$880+ tax for what WATOA has to rent. Some cmte members bringing AV of our own to supplement.
  - e. President's Reception:
    - i. Judy took care of alcohol permit
  - f. By next week:
    - i. Chris has to give final head count
    - ii. On Leg/policy side, got OK for attorneys to get CLE's, leg track speakers must make handouts or slides available
    - iii. Moderators check in with panelists
  - g. Megan to ask for "best of" video examples from WATOA members for last session keynote
4. Treasurer's report – Alice Lawson
  - a. Balance \$17,458.00
  - b. Estimated conference costs=approx. \$9000
    - i. \$7800 revenue estimate from registrations
  - c. Accept treasurer's report, 1<sup>st</sup> Robin, 2<sup>nd</sup> Mike. Approved unanimous.
5. Adjournment Robin moved, Linda 2<sup>nd</sup> at 2:33 PM